

MINUTES

Coconino Plateau Water Advisory Council
Friday, June 29, 2012
9:00 a.m. – 11:00 p.m.

Coconino County Human Resources Building
Bright Angel Conference Room
420 N. San Francisco Street, Flagstaff, Arizona 86001

Present

Mark Woodson, City of Flagstaff
Leslie Meyers, Bureau of Reclamation
Pete Shearer, South Grand Canyon Sanitary District
Sybil Smith, ADEQ
John Davison, Coconino NRCD
Steve Rice, National Park Service
Gerry Walker, ADWR
Karen Modesto, ADWR
Art Babbott, citizen
Rory Steinke, Coconino National Forest
Deborah Tosline, Bureau of Reclamation
Lisa Leap, National Park Service
Mandy Metzger, Coconino County
Diane Lenz, citizen
John Kocjan, City of Page
John Martinez, City of Sedona
Brent Bitz, City of Sedona
Tom Whitmer, City of Cottonwood
Amanda Acheson, Coconino County
Ron Doba, CPWAC

1. Welcome and Introductions

Mark Woodson opened the meeting and introductions were made by all present.

2. Approval of Minutes – WAC Meeting of April 27, 2012

Amanda Acheson made a motion to approve the minutes from April 27, 2012. The motion was seconded by John Martinez and carried.

3. Action Items

A. Update on status and discussion and approval of bylaws for formation of non-profit corporation

Ron Doba reported the name *Coconino Plateau Water Advisory Council* had been reserved with the Arizona Corporation Commission. Certificates of Disclosure have been returned from Page, Coconino County and Flagstaff. Sedona indicated their Certificate of Disclosure was mailed Wednesday. The initial Board of Directors in the Articles of Incorporation will be John Kocjan, Carl Taylor, Mark Woodson and John Martinez. The next step is the adoption of the bylaws. Ron

indicated the bylaws are not holding up the incorporation with the State. They will be required for the application for tax exempt status from the IRS. Ron presented the draft bylaws “paragraph by paragraph” for discussion. The draft bylaws are an attempt to incorporate the current CPWAC bylaws into a format that will be acceptable for incorporation. Comments made by the group were incorporated on the draft document as a “comment” sidebar to be addressed in the next draft. A summary of the comments are as follows:

- Section I.1 - Private land managers should be included
- Section I.2 – Include a map as an appendix, southern boundary should be Sedona
- Section I.3 – Wording needs to be cleaned up, sentence too long
- Section II – Include definitions for private land managers and Coconino Plateau (address member area)
- Section II.2 – Include private land managers
- Section II.3 – Board should include the Chair, Vice-Chair, Secretary/Treasurer, and two additional elected members to be elected every two years at the annual meeting

The group reviewed Article I and Article II. Ron will make the changes in the draft and will include the updated draft in next month’s discussion. Members were asked to forward any comments to Ron and he will identify them as “comments” in the next draft. Ron asked for any comments to be submitted one week before the July 27th meeting. The goal is to finalize the bylaws at the July meeting.

Mark Woodson had to leave to attend the City of Flagstaff Council Retreat and Amanda Acheson assumed the role of Chairperson.

4. Non-Action Items

A. Tusayan Stilo Development Update

Ron indicated this item was on the agenda in case a representative from Tusayan was present to provide a report on what was going to be required in the water report for the Stilo Development. Pete Shearer reported on anticipated impacts to the Sanitary District but was not in a position to report on the water requirements for the development.

B. Willow Bend 5-Points Project Proposal

Amanda introduced Sapna Saponi, Sapna gave some background on Willow Bend. The 5-Points Project being proposed would assist teachers to develop an environmental curriculum in five Flagstaff fifth grade classes. Willow Bend would like to include a water conservation component into the 5-Points Project and is requesting funding from the WAC to sponsor the component. The program is currently a pilot program and if successful could be expanded in the future. The amount requested is \$4,000 to \$4,500. Ron indicated there is not a specific line item in the budget that is identified to cover this amount. The Executive Committee could meet in a conference call and shift funds in the budget if the WAC would like to move forward with approving the request.

John Kocjan questioned the WAC’s role in providing funding to other organizations. Amanda explained this is one of the projects the Public Outreach Committee has been looking at that meets the mission of the WAC. Discussion took place regarding the impact of this project being focused on the Flagstaff area. Sapna indicated the program, if successful, would eventually expand beyond Flagstaff. Brent asked if the Committee could prepare a conceptual plan that

explains how education will fit into the program over the year so the WAC has a better idea about where funding will be going. The idea is to not have the individual request coming up during the year that was not anticipated.

Amanda suggested the Public Outreach Committee put together a conceptual model at their July 10th meeting and bring it back to the WAC at the next meeting. The Public Outreach Committee will try to address the Willow Bend proposal in their plan.

C. Water Resources Development Commission

The report was postponed till the next meeting due to time constraints.

5. Committee Reports

A. Technical Advisory Committee

Leslie Meyers, Chair

Leslie Meyers indicated the TAC was successful in receiving \$1.4 million towards the Feasibility Study. The TAC has a conference call scheduled for July 5th to finalize the work plan for the next two years. Last month the TAC met with the USGS to finalize the comments on the Regional Groundwater Study. Ron Doba reported an application is being submitted for a WaterSMART grant of \$25,000 to expand the watershed group. If successful, moneys for the coordinator position would be freed up in the budget for other uses. The grant application is due July 9th.

B. Government Affairs Committee

Joanne Keene, Chair

Ron indicated he had been in contact with Joanne and she has a letter ready to go out for the upcoming Legislative Day August 17th. He will be in touch with Joanne next week.

C. Public Outreach Committee

Amanda Acheson, Chair

Amanda reported we will be hosting a booth at the Flagstaff Festival of Science in Wheeler Park. The theme will be “moving water” and “rainwater harvesting.” It will be September 22nd from 10:00 am till 2:00 pm. Rory suggested using the Forest service’s watershed trailer if it is available. It may be too late to incorporate it this year. Amanda asked if anyone can help staffing the booth and to get back to her if they can help. The Committee will also be meeting with Robert Kelty to discuss the Junior WAC and make sure the model works with the school district. Gerry Walker suggested the EPA may have a watershed model available that could be used for the Festival of Science. John Davison indicated the City of Flagstaff may have some models as well (he will check). Amanda also brought up the suggestion of a water conservation short video contest for high school students as a possible outreach project that will be discussed further.

6. Roundtable Discussion

WAC members individually reported on relevant current issues taking place in their respective organizations.

7. Adjournment

The meeting adjourned approximately 11:00 A.M.