

**COCONINO PLATEAU WATERSHED PARTNERSHIP**  
**BOARD/EXECUTIVE COMMITTEE MEETING MINUTES**  
**Friday, September 25, 2015**

**LOCATION: USGS Building #3, 2255 N. Gemini Drive, Flagstaff, AZ 86001**

**1. Call to Order**

Chair Mandy Metzger called the meeting to order at approximately 9:30 A.M.

**PRESENT**

John Martinez, City of Sedona  
Brad Hill, City of Flagstaff  
Mandy Metzger, Coconino County  
Don Bills, USGS

**OTHERS PRESENT**

David Newlin, Little Colorado River Plateau RC&D  
Deborah Tosline, Reclamation  
Ron Doba, CPWAC/CPWP  
Ray Benally, Navajo Nation  
Charles Mosley, City of Sedona

**2. Approval of the Minutes from the 8/28/2015 CPWP Board/Executive Committee Meeting**

Brad Hill made a motion to approve the minutes. The motion was seconded by John Martinez and carried.

**3. Volunteer Liability Waiver**

Ron discussed the volunteer waiver form he had crafted for a non-profit sample posted on the Morrison Foerster website. Mandy asked who would be signing the forms and Ron indicated it would be for volunteers used by our committees. If the board has no objections he would like to make the forms available to the committees for their use. Brad asked where the forms would be kept and Ron indicated they would be kept in his insurance files for the organizations. The board had no changes other than to try and make the margins smaller so the form could be on one sheet of paper (two sided) and be printed on a colored paper to make it stand out. Ron will proceed as directed.

**4. Financial Report**

Ron Doba presented the financial report for the CPWP and the CPTAC. Ron reported the Tusayan Sanitary District will be considering their funding for this year at their October board meeting. John asked when they will be considering the budget and Ron said he was planning to provide the board with a draft budget in December for consideration in January. (NOTE: after checking the adopted financial policy it was determined the budget needs to be provided 30-60 days prior to the start of the new fiscal year (January 1) for adoption in December)

## **5. Next CPWP Meeting Agenda**

Ron reported he was unable to get a speaker on the Grand Canyon Watershed National Monument but has a speaker available for next month from the National Park Conservation Association. The other option for the meeting is the field trip to Clear and Chevelon Creek the TAC has suggested. The field trip will be an all-day commitment on October 30<sup>th</sup>. The trip would begin at USGS. We still need the number of people and whether it will be bag lunches or a stop at La Posada for lunch. The board agreed on the field trip and it needed to be discussed at the Partnership meeting. Don gave a brief overview of what the field trip would include. Don will need to check with the people in Leupp regarding access. Deborah will see if we can get someone from APS to discuss their pumping.

## **6. CPWP Board/Executive Committee Adjournment**

The meeting adjourned at approximately 10:00 A.M.