

COCONINO PLATEAU WATERSHED PARTNERSHIP
BOARD/EXECUTIVE COMMITTEE MEETING MINUTES
Friday, April 25, 2014

LOCATION: USGS Building #3, 2255 N. Gemini Drive, Flagstaff, AZ 86001

1. Call to Order

Chair Mandy Metzger called the meeting to order at approximately 9:10 A.M.

PRESENT

Mandy Metzger, Coconino County
John Martinez, City of Sedona
Greg Bryan, Town of Tusayan (teleconference)
Brenda Smith, US Fish & Wildlife
Deborah Tosline, Bureau of Reclamation
Mary Reece, Bureau of Reclamation
Leslie Meyers, Bureau of Reclamation
Ron Doba, CPWP

2. Approval of the Minutes from the 2/28/2014 CPWP Board/Executive Committee Meeting

John Martinez made a motion to approve the minutes. The motion was seconded by Greg Bryan and carried.

3. Consideration of Bylaws Amendments

Ron Doba presented the proposed amendments to the bylaws. The amendments include removing the requirement that the participants and board of directors are the same individuals for the CPWP and the CPWAC. They also clarify each voting participant is entitled to one vote. Mayor Bryan made a motion to recommend the bylaws approval by the CPWP. The motion was seconded by John Martinez and carried. Chair Metzger suggested a nominating committee be formed for upcoming elections and it be determined when the existing terms expire for board members. Mandy will bring up the issue at the Partnership meeting.

4. Consideration of Resolution No. 0102 Authorizing a Grant Application for the WaterSMART:Cooperative Watershed Management Program for FY2014

Ron Doba reported on the grant application being submitted for the characterization study for Clear Creek and Chevelon Creek. Chair Metzger asked if the property owners have been notified about the application. Ron responded they had not. Access will have to be granted by the property owners by obtaining a Right of Entry before any work can be done. The effort will be completed mainly by the USGS and USF&W. An MOU will need to be executed between the CPWP, the USGS and USF&W. Funds will be “funneled” through the CPWP to the federal entities. Chair Metzger indicated she would like it added to the Resolution that Right of Entries will be obtained prior to any entry on properties, private or publicly owned. John Martinez made a motion to approve the

Resolution as amended. The motion was seconded by Mayor Bryan and carried.

5. Financial Report

Ron provided the financial report which included a detailed balance sheet as of 3/31/2014 and a profit and loss statement for the calendar year. John Martinez questioned a \$17.00 expenditure for postage. Ron responded he would check it but he thought it was from sending in the tax returns.

6. Next Partnership Meeting Agenda

Ron indicated Flagstaff will be ready to present next month on their new water policy. Mandy suggested the County provided a transportation presentation in the future. The County Manager would be the contact for this presentation. Another possibility is the County's Comprehensive Plan.

7. Adjournment

Mayor Bryan made a motion to adjourn the meeting at 9:40 A.M. The motion was seconded by John Martinez and carried.