

## **COCONINO PLATEAU WATERSHED PARTNERSHIP**

### **CPWP BOARD/EXECUTIVE COMMITTEE MEETING MINUTES**

**Friday, January 31, 2014**

**LOCATION: USGS Building #3, 2255 N. Gemini Drive, Flagstaff, AZ 86001**

#### **1. Call to Order**

Chair Mandy Metzger called the meeting to order at approximately 9:36 AM

#### **PRESENT**

Mandy Metzger, Coconino County

John Davison, Coconino NRCD

John Martinez, City of Sedona

Greg Bryan, Town of Tusayan

Brenda Smith, US Fish & Wildlife

Deborah Tosline, Bureau of Reclamation

Mary Reece, Bureau of Reclamation

Ron Doba, CPWAC

#### **2. Approval of the Minutes from the 12/11/2013 CPWP Board/Executive Committee Meeting**

John Davison made a motion to approve the minutes from the 12/11/2013 CPWP Board/Executive Committee Meeting. The motion was seconded by Mayor Bryan and carried.

#### **3. Approval of CPWP Budget for CY 2014**

Ron Doba indicated this budget also has \$850 for insurance (for now) and \$10,000 for research studies that are not committed. The budget also includes the fees for the IRS 501(c)(3) application. Mandy asked what an example of a research study would be. Ron responded that last year the amount went toward the feasibility study but it could be used for any type of study the Partnership wished to pursue. Mayor Bryan made a motion to approve the budget. Councilor Martinez seconded the motion and it carried.

#### **4. Approval of Resolution 0101 Adopting a Conflict of Interest Policy for the CPWP**

Ron reported the policy was encouraged by the IRS for 501(c)(3) applicants though not required. The policy is a boilerplate policy from the IRS. Statements also would be required to be signed by Board members if the Board approves the policy. John Davison made a motion to approve the conflict of interest policy. The motion was seconded by Councilor Martinez and carried.

#### **5. Approval of Coordinator Agreement for the CPWP**

Ron indicated the agreement is the same as the agreement already approved for the CPWAC but it includes wording that clarifies the fee for basic services covers both organizations. A motion was made by Councilor Martinez to approve the agreement.

The motion was seconded by Mayor Bryan and carried.

#### **6. Approval of Financial Policy for the CPWP**

Ron explained the agreement is similar to the agreement that was approved for the CPWAC. A motion was made by Mayor Bryan to approve the financial policy. The motion was seconded by John Davison and carried.

#### **7. Approval of 3-5 Year Plan and FY15 Work Plan for Coconino County**

John Davison made a motion to approve the plans. The motion was seconded by Councilor Martinez and carried.

#### **8. Next CPWP Meeting Agenda**

Ron indicated ADWR will be presenting on their new Strategic Vision at the February meeting. Ron also said U of A will be giving a focus group follow up on May 16<sup>th</sup> in the afternoon at the USGS.

Discussion took place on the conflict of interest policy. Mayor Bryan questioned if a decision was made by the Partnership that would benefit Tusayan, if it would be a conflict for him to vote on it. The general thought was the conflict applied to a personal financial interest, not an interest for the entity that is being represented.

#### **9. Adjournment**

The board meeting adjourned at approximately 9:55 AM.