

**COCONINO PLATEAU WATER ADVISORY COUNCIL  
COCONINO PLATEAU WATERSHED PARTNERSHIP  
JOINT  
BOARD/EXECUTIVE COMMITTEE MEETING MINUTES  
Friday, December 2, 2022**

Meeting Location:

**USGS Building #3  
2255 N. Gemini Dr., Flagstaff, Arizona 86001**

**1. Call to Order**

Chair Austin Aslan called the meeting to order at approximately 10:00 A.M.

**PRESENT**

Don Bills, USGS  
Austin Aslan, City of Flagstaff  
Alicyn Gitlin, Sierra Club  
Tom Lamkin, City of Sedona  
Jeronimo Vasquez, Coconino County  
David Newlin, LCRP RC&D

**OTHERS PRESENT**

Ron Doba, CPWAC/CPWP  
Zach Ferrie, NRCE on behalf of the Havasupai Tribe  
Emily Melhorn, City of Flagstaff  
Erin Young, City of Flagstaff  
Tanya Owens, Westland Resources  
Pete Furman, City of Sedona  
Alan Dulaney, KVIP

**2. Approval of the Minutes from the 10/28/2022 CPWAC/CPWP Board/Executive Committee Meeting**

Don Bills made a motion to approve the minutes. The motion was seconded by Tom Lamkin and carried.

**3. WaterSMART Grant Update**

Ron reported he is waiting for Reclamation to complete review of the tasks in the grant application to ensure they are all eligible. At that time, he will receive a draft grant agreement that will eventually come to the Board for acceptance. We will not have funding available until after the first of the year. Ron reviewed a webinar that was provided by Reclamation for grant recipients. Crafting of the RFPs can begin anytime.

**4. Consideration of CPWAC Budget for CY 2023**

Ron reviewed the proposed budget for the CPWAC for CY 2023. No changes are included for

funding partners from CY 2022. Don Bills made a motion to approve the budget. The motion was seconded by David Newlin and carried.

#### **5. Consideration of CPWP Budget for CY 2023**

Ron reviewed the proposed budget for the CPWP for CY 2023. A proposal to have the CPWAC/CPWP website rebuilt is included. After discussion, the proposal was supported by the board. David Newlin made a motion to approve the budget. The motion was seconded by Don Bills and carried.

#### **6. Consideration of CPWAC Coordinator Agreement for CY 2023**

Ron indicated there are no modifications other than the dates for his new agreement. David Newlin made a motion to approve the agreement. The motion was seconded by Austin Aslan and carried.

#### **7. Consideration of CPWP Coordinator Contract for CY 2023**

Ron indicated the only modification to the CPWP agreement other than the dates is that his time that is reimbursed by grants is at the same rate that the grantor reimburses the grantee (CPWP). Don Bills made a motion to approve the agreement. The motion was seconded by Jeronimo Vasquez and carried.

#### **8. Consideration of CPWAC/CPWP CY 2023 Meeting Schedule**

The schedule was discussed. Ron indicated he may have a problem with the March meeting date but is trying to resolve it. He will keep the board informed. No action was necessary on this item.

#### **9. Financial Reports**

Ron gave the financial reports for the CPWAC and CPWP. There were no questions.

#### **10. Agenda for January 27, 2023 Meeting**

Ron does not have a speaker yet and is working on it.

#### **5. CPWAC/CPWP Board/Executive Committee Adjournment**

The meeting adjourned at approximately 9:45 AM.