

**COCONINO PLATEAU WATER ADVISORY COUNCIL
COCONINO PLATEAU WATERSHED PARTNERSHIP
JOINT
BOARD/EXECUTIVE COMMITTEE MEETING MINUTES
Friday, December 7, 2018**

**LOCATION: USGS Building #3
2255 N. Gemini Dr., Flagstaff, Arizona 86001**

1. Call to Order

Vice Chair John Martinez called the meeting to order at approximately 9:30 A.M.

PRESENT

Brad Hill, City of Flagstaff (for Coral Evans)
John Martinez, City of Sedona
Art Babbott, Coconino County (phone)
Don Bills, USGS

OTHERS PRESENT

Ron Doba, CPWAC/CPWP
Thomas Siyuja, Sr., Havasupai Tribe
Michele Ralston, Coconino County
Karen Modesto, ADWR
Roxanne Holland, City of Sedona
Kira Russo, Global Water Policy Consulting
Sharon Masik Lopez, H2O Consulting
Brent Bitz, Friends of the Verde River
Amanda Acheson, Coconino County
Xavier Randolph, Coconino County

2. Approval of the Minutes from the 10/26/2018 CPWAC/CPWP Board/Executive Committee Meeting

Brad Hill made a motion to approve the minutes from 10/26/2018. The motion was seconded by Don Bills and carried.

3. Consideration of CPWP CY 2019 Budget

Ron Doba reviewed two charts he had put together to determine how long the partnership can meet its financial policy without increasing dues. Anticipating a \$2,000 annual increase in budget, we should not need an increase until 2023. If the board wishes to have a 50% increase next year, the period would be extended until 2026 before another increase is needed. This was all based on current funding members and no unforeseen expenditure requirements. Ron Doba then reviewed the draft budget he had prepared for CY 2019 and requested an additional \$2,000 be included for the TAC to hire Frank Corkhill to assist in developing the Scope of Services and RFP for the groundwater modeling that will be done to support the ADWR rules change for a

determination of an adequate water supply outside of active management areas. The amended budget request would be \$33,513 for CY 2019.

A motion was made to approve the budget with the additional \$2,000 by Don Bills and seconded by Art Babbott. The motion carried.

4. Consideration of CPWP CY 2019 Budget

Ron Doba provided draft CPWAC budget. He is recommending a transfer to the CPWP of \$25,000 in 2019. Discussion took place over travel for the Government Affairs Committee. The board decided to keep the level of funding as presented in the budget in case it is needed. If not needed, it won't be used. Brad Hill made a motion to approve the CPWP budget of \$8,681. The motion was seconded by Art Babbott and carried.

5. Consideration of CPWP Coordinator Agreement for 2019

Ron indicated he was requesting an adjustment in his base fee from \$1,200 to \$1,275 and additional services fee from \$65/hr. to \$70/hr. The adjustment is based on BLS data for state and local employees for the past three years. There has not been an adjustment for three years. The rest of the agreement remains the same. Art Babbott made a motion to approve the agreement. The motion was seconded by Brad Hill and carried.

6. Consideration of CPWAC Coordinator Agreement for 2019

Ron indicated his agreements cover both the CPWP and CPWAC. Art Babbott made a motion to approve the agreement. The motion was seconded by Brad Hill and carried.

7. 2019 Meeting Schedule

Ron presented the draft meeting schedule. John Martinez asked if the December meeting date could be changed to December 6th and there was unanimous approval. Don Bills indicated the meeting rooms at the USGS may not be available in March and April.

8. Financial Reports

Ron gave the financial reports for the year up to the end of November. There were no questions.

9. January CPWAC/CPWP Meeting Agenda

Ron reported Nicholas Paretti and Bruce Gungle of the USGS will be presenting in January on the Verde Environmental Flows Report.

10. CPWAC/CPWP Board/Executive Committee Adjournment

The meeting adjourned at approximately 10:07 A.M.