

**COCONINO PLATEAU WATERSHED PARTNERSHIP
COCONINO PLATEAU WATER ADVISORY COUNCIL
JOINT
BOARD/EXECUTIVE COMMITTEE MEETING MINUTES
Friday, March 31, 2017**

**LOCATION: USGS Building #3
2255 N. Gemini Dr., Flagstaff, Arizona 86001**

1. Call to Order

Chair Coral Evans called the meeting to order at approximately 9:30 A.M.

PRESENT

Coral Evans, City of Flagstaff
John Martinez, City of Sedona
Jim Parks, Coconino County
Frank McNelly, City of Williams
Don Bills, USGS
David Newlin, LCRP RC&D

OTHERS PRESENT

Brad Hill, City of Flagstaff
Brenda Smith, U.S. Fish & Wildlife Service
Ron Doba, CPWAC/CPWP
Jim Duffield, Hopi Tribe
Thomas Siyuja, Sr., Havasupai Tribe
Karen Modesto, ADWR
Charles Mosley, City of Sedona

2. Approval of the Minutes from the 2/24/2017 CPWP/CPWAC Board/Executive Committee Meeting

John Martinez made a motion to approve the minutes from 2/24/2017. The motion was seconded by Jim Parks and carried.

3. Discussion – Secretary/Treasurer Vacancy

Ron Doba reported the Chair and Vice Chair positions for the CPWAC and CPWP were filled last month but the position of Secretary Treasurer is still vacant for both organizations. Ron indicated there was some past discussion that had hoped Supervisor Parks would be willing to accept a nomination for the Secretary/Treasurer position. Vice Chair Martinez discussed his past responsibilities as Secretary/Treasurer and indicated the majority of the tasks are done by the Coordinator and he hoped that Mr. Parks would accept the nomination. Supervisor Parks agreed to accept a nomination and both Ron Doba and John Martinez indicated they would be willing to help in whatever way they could.

4. Discussion - Consideration of WaterSMART Grant Application for ESA

Ron gave some background on the TAC's efforts on the Ecosystem Services Assessment and indicated Brenda Smith had shared this opportunity that could (if successful) allow for a more thorough effort on the ESA. The grant application is due May 16th. Letters of support are needed as well as a resolution. Ron indicated it usually takes him 20 – 30 hours to complete a WaterSMART grant application. The scope of work has not been reviewed or authorized by the Partnership and they will not be seeing it until next month's meeting. The TAC is recommending we move forward with the application and if authorized, include the final scope after next month's meeting. Questions asked about our relationship with the Bureau and the usefulness of the tools that will be developed by the ESA. Ron was asking for direction from the Board regarding him moving forward with the application. By head nods, the Board gave Ron the approval to move forward with the application.

5. Financial Report

(This item was covered prior to item 4) Ron gave the financial report for the period ending February 2017. He reviewed the financial policy regarding how dues invoicing and fund transfers are handled between the two organizations. Supervisor Parks questioned the payments to Coconino County. Ron explained they were reimbursements to the County for expenditures Amanda made for the Public Outreach Committee.

6. April CPWP Meeting Agenda

Ron reported he will be giving a brief history of the CPWAC/CPWP as well as a summary of last April's sustainable water management plan survey. The main item for the agenda will be a presentation by Tom Klimas on the Scope of Work for the Ecosystems Services Assessment.

7. CPWP Board/Executive Committee Adjournment

John Martinez made a motion to adjourn at approximately 10:00 AM. The motion was seconded by Jim Parks and carried.