

**COCONINO PLATEAU WATER ADVISORY COUNCIL
COCONINO PLATEAU WATERSHED PARTNERSHIP**

CPWP BOARD/EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, December 11, 2013

12:05 PM – 12:45 PM

LOCATION: Twin Arrows Navajo Casino Resort, 22181 Resort Blvd., Flagstaff, Arizona

1. Call to Order

Chair Mandy Metzger called the meeting to order at approximately 12:05 P.M.

PRESENT

Mandy Metzger, Coconino County
Mark Woodson, City of Flagstaff
John Davison, Coconino NRCD
John Martinez, City of Sedona
Greg Bryan, Town of Tusayan
Deborah Tosline, Bureau of Reclamation
Mary Reece, Bureau of Reclamation
Karen Modesto, ADWR
Amanda Acheson, Coconino County
Ron Doba, CPWAC

2. Approval of the Minutes from the 10/25/2013 Board/Executive Committee

Greg Bryan made a motion to approve the minutes. John Martinez seconded the motion and it carried.

3. Approval of Bylaws for Coconino Plateau Watershed Partnership

Ron Doba gave the background on the application by the CPWAC to form the Coconino Plateau Watershed Partnership as a 501(c)(3) non-profit corporation. The Articles of Incorporation were approved by the Arizona Corporation Commission October 28th. Ron is in the process of submitting the forms to the IRS for a determination of tax exempt status and needs approved bylaws for their inclusion. The draft bylaws presented are similar in many ways to the bylaws for the CPWAC with the removal of lobbying activities. The board and participants remain the same for both organizations. The question was asked whether the IRS would have an issue with both organizations having the same board. Ron did not believe they would. Greg Bryan made a motion to approve the bylaws. The motion was seconded by Mark Woodson and carried.

4. Discussion of Draft Budget for FY 2015

Ron provided a draft budget proposal for FY 2015. No action is required until next month's board meeting. Ron has asked the committees for their input and it is included for the Public Outreach Committee and the Government Affairs Committee. The amount for the TAC has been reduced to balance the budget. It is not clear yet what estimated costs will be for the feasibility study for next year and Deborah was asked if numbers

can be provided for next month.

5. Approval of Meeting Schedule for CY 2014

Ron presented a draft meeting schedule for CY 2014. Ron indicated the recommendation to change the January 31st meeting date was in error. Mark Woodson suggested deleting the August meeting. Greg Bryan made a motion to approve the deletion of the August meeting. The motion was seconded by John Davison and carried. Mark Woodson made a motion to move the December meeting to December 12th. The motion was seconded by Greg Bryan. The schedule was accepted as presented with the changes made by the board.

6. Strategic Plan Update

Ron reported he had a conference call with the committee chairs and reviewed the direction from the board for the committees to develop the action items and performance indicators to go along with the strategic plan. A conference call was held with the TAC and they have completed theirs. Amanda and Joanne will be setting up meetings with their committees to review and complete their assignments. Ron has offered to assist the committees as needed. No action is required for this item.

7. North Central Arizona Water Supply Feasibility Study Status

Ron indicated the item is just on the agenda for an update and Deborah will be providing a report from the TAC to the WAC immediately following the board meeting. The board chose to wait for the report to the WAC.

8. Next WAC Meeting Agenda

Ron indicated Brad Hill had talked about a presentation on Flagstaff's new water policy but it will not probably be ready till February. The group reviewed the potential agenda items listed on the agenda. Ron asked John Davison thought the youth council might be a good presentation for January. John indicated it would be and agreed to present in January.

9. Financial Report

Ron gave the financial report for the end of November. The report included a detailed balance sheet and a profit & loss detail. The only comment was that being as we are a non-profit we have a surplus, not a profit.

10. Adjournment

The board meeting adjourned at approximately 12:45 PM.