

**COCONINO PLATEAU WATER ADVISORY COUNCIL
BOARD/EXECUTIVE COMMITTEE MEETING MINUTES (Corrected)
Friday, October 26, 2012
9:00 AM**

**LOCATION: USGS Building #3, 2255 N Gemini Drive, Flagstaff, Arizona 86001
Flagstaff, Arizona**

1. CALL TO ORDER

Chair Mandy Metzger called the meeting to order at approximately 9:00 A.M.

PRESENT

Mandy Metzger, Coconino County
Mark Woodson, City of Flagstaff
John Martinez, City of Sedona
John Davison, Coconino NRCD
Ray Benally, Navajo Nation
Leslie Meyers, Bureau of Reclamation
Deborah Tosline, Bureau of Reclamation
Gerry Walker, Arizona Department of Water Resources
Brenda Smith, Fish and Wildlife Service
Amanda Acheson, Coconino County
Ron Doba, CPWAC

2. Legislative Day

Ron Doba gave an update on the planned Legislative Day. The event is planned for 10 A.M. to 12 A.M. with lunch afterward at the Prescott Valley Library Crystal Room. Joanne had indicated to Ron she was planning to send out another invitation this week as there have only been about 10 responses. A conference call is scheduled for Monday between Ron, Joanne and John Rasmussen to finalize the plans. An agenda needs to be developed, final invitations need to go out, the caterer needs to know how many people will attend and presentations need to be finalized. Amanda asked who the target audience is. Ron indicated the target audience includes local and state elected officials and the intent is to make the audience aware of the water planning issues taking place in North Central Arizona. Leslie will provide Ron with updated maps for the CPWAC presentation. Ron will prepare informational material for a handout to include our brochure, glossary and other useful information about the CPWAC.

3. 501 (c)(4) and Financial Update

Ron Reported the CPWAC received its Letter of Determination back from the IRS approving the 501(c)(4) as a tax exempt entity. The funds transfer from the County was approved by the Board of Supervisors this month and will take place this afternoon into the CPWAC bank account at Wells Fargo. The amount is approximately \$160,000. Ron has a PTIN that allows him to complete the informational tax return (990 EZ) for the CPWAC. The tax return will be signed by a board member. Leslie indicated that grant applications will now need to be made by the 501(c)(4) instead of the County or another agency. This will likely require keeping any grant funding separate from other funds for

tracking purposes. Ron will be providing a financial report at upcoming board meetings.

4. Next Meeting Agenda

Ron indicated the Legislative Day will serve as the next WAC meeting on November 30th and asked if the Board wanted a meeting next month in addition to the Legislative Day. According to the financial policy, Ron needs to provide the Board with a draft budget 30-60 days prior to January for approval. Mandy asked if we normally have a December meeting. Leslie indicated normally a lunch has been provided with presentations from the committees in December. Mandy suggested the December meeting be December 14th with the Board meeting at 12:00 noon, after the WAC meeting (this was later changed to 9:00 A.M. for the December meeting only). Ron will provide a draft budget for action in December.

Discussion took place on who we would like for a speaker at the January meeting. The suggestion made was possibly Billy Cordasco present on rangeland conservation or have a presentation on 4FRI.

Mandy asked if a change to 12:00 for the Board/Executive Committee meeting would work for everyone. All agreed. This will take place after the December meeting.

5. Continued Discussion of City of Williams Participation

Ron reported Tom Whitmer and he had been in contact with Williams and had proposed a presentation to the City Council to determine if they want to stay involved in the Feasibility Study. There will be a cost involved for Williams. The date has not been finalized. Mandy asked to be informed when the presentation will be.

6. Reports from Committee Chairs

a. TAC

Leslie reported the TAC had a conference call yesterday. The TAC had an update on the Feasibility Study and was resurrecting the Sustainable Water Budget that was part of the strategic plan. Kelly Mott LaCroix will like be drawn into the process of developing the Sustainable Water Budget. Ron and Leslie had a debriefing from Reclamation on the WaterSmart grant application and suggested we start to revamp the application taking the comments into account for next year's submittal.

b. Government Affairs Committee

Joanne was not able to attend to report for the Committee.

c. Public Outreach Committee

Amanda Acheson reported the committee had not had a chance to meet this month. John had a table at the Sustainable Building and Water Conservation event at Willow Bend. The Executive Committee approved the \$500 teacher award for the school Water Ethic Contest to increase teacher participation. The Youth Council is still under development as well as the conservation video contest. They are considering partnering with the Sedona Film Festival. Mandy indicated she has been convening a film group for the past few months and would like to discuss more with Amanda. Amanda asked if there was still interest

in developing a mascot for the WAC. The last suggestion was the Leopard Frog. She will go back to the Committee and discuss further before bringing to the Board. Amanda will develop a budget for her committee at the November committee meeting and review the strategic plan.

7. Strategic Plan

The Board discussed the fact that they had been unable to address updating of the strategic plan at the Board meetings because of time constraints. There was interest in having the committees meet and review the strategic plan instead of having a separate meeting. The Committees are to report back to the Board on December 14th on the status of their strategic plan items.

8. Adjournment

The meeting adjourned at approximately 10:00 A.M.

Next meeting date: December 14th at 9:00 A.M.

Potential future agenda topics:

- NAU Environmental Caucus
- Update on Southern Utah Pipeline
- Presentation by WAC members on their water supplies (Page, Tusayan)
- Presentation on water use requirements for various types of renewable energy (Bill Auberle or other)
- Russian Olive and Tamarisk eradication (Tamarisk Coalition, Larry Stevens)
- CPWAC Youth Council proposal (John Davison)
- Macro Water Harvesting (Civiltec Engineering)
- Rangeland Conservation (Billy Cordasco)
- Four Forest Restoration Initiative (4FRI)
- Game & Fish (landscape map)