

**COCONINO PLATEAU WATER ADVISORY COUNCIL
BOARD/EXECUTIVE COMMITTEE MEETING MINUTES**

Friday, October 25, 2013

9:00 AM – 10:00 AM

**LOCATION: USGS Building #3, 2255 N Gemini Drive, Flagstaff, Arizona 86001
Flagstaff, Arizona**

1. Call to Order

Chair Mandy Metzger called the meeting to order at approximately 9:00 A.M.

PRESENT

Mandy Metzger, Coconino County
Mark Woodson, City of Flagstaff
John Davison, Coconino NRCD
John Martinez, City of Sedona
Grey Bryan, Town of Tusayan
Brenda Smith, US Fish and Wildlife
Deborah Tosline, Bureau of Reclamation
Mary Reece, Bureau of Reclamation
Karen Modesto, ADWR
Leo Manheimer, Navajo Nation
Ray Benally, Navajo Nation
Amanda Acheson, Coconino County
Bret Bitz, City of Sedona
Ron Doba, CPWAC

2. Approval of the Minutes from the 9/27/2013 Board/Executive Committee

Mark Woodson made a motion to approve the minutes. John Martinez seconded the motion and it carried.

3. Articles of Incorporation for Coconino Plateau Watershed Partnership

Ron Doba reported the name for the 501 (c) 3 was approved last month as the *Coconino Plateau Watershed Partnership* and has been reserved with the Arizona Corporation Commission. The draft Articles of Incorporation were included with the agenda for approval by the Board and summarized by Ron. He would like to have all the Board members sign as the “incorporators” today along with the “Certificate of Disclosure.” The Board decided to remove the words “land use” from paragraph no.2 in the draft articles. John Davison made a motion to approve the Articles of Incorporation as amended. The motion was seconded by John Martinez and carried.

Chair Metzger asked to reorder the agenda at this point and move item 5 and 6 in front of item 4 while she had to step out of the meeting for a phone call. Vice Chair Mark Woodson took over the meeting at this point.

4. North Central Arizona Water Supply Feasibility Study Status

Ron Doba gave an update on the Feasibility Study. The Federal shutdown has put the work on hold for a while. Deborah is continuing to work with the Grand Canyon National Park (GCNP) to resolve their questions. ADWR sent an email to Mandy, Deborah and Ron that indicated because the GCNP did not come up with their share of the funding, their (ADWR's) amount would be reduced proportionally. ADWR will contribute \$38,000 instead of \$50,000 at this time and will provide the remainder if and when the GCNP comes up with their share during the fiscal year. Ron indicated he wanted to be able to provide next year's funding requirement for the Feasibility Study to the partners by January so they would have it to consider during their budget process.

The Board moved to item no.7 at this time.

5. Financial Policy Review and Recommended Amendments

Ron Doba reviewed the amendments that were made to the draft financial policy by the Board at last month's Board meeting. Discussion took place regarding I.A.6. It was determined the wording in the policy is adequate. Greg Bryan made a motion to approve the financial policy as amended. The motion was seconded by John Davison and carried.

6. Strategic Plan, Next Steps

Ron reported the strategic planning subcommittee had met on September 26 to work on the information that was generated from the Strategic Planning Retreat held April 26th of this year. The subcommittee was presenting the plan to the Board in draft form and wants to forward the plan to the subcommittee chairs for completion of the Action Items and Performance Indicators. The Board will have another chance to look at the plan after the committees complete the Action Items and Performance Indicators. The Board decided to modify the plan as follows:

- Remove the word "Develop" from the Long-term Goal
- Replace "Complete the Feasibility Study" with "Support the completion of the Feasibility Study"
- Combine the "Strategies" with the "Short-term/Ongoing Initiatives"
- Include as a strategy for the committees to review the SWOT analysis to identify items that fall under their work efforts and include them in their Action Items

Chair Metzger returned to the meeting at this time.

Mandy Metzger made a motion to accept the draft plan as amended and send it to the committees for finalization. The motion was seconded by Greg Bryan and carried.

At this time the Board moved back to item 4 on the agenda.

7. Next WAC Meeting Agenda

Ron reported there is not a WAC meeting scheduled for the month of November due to the holidays. The Board may choose to meet if necessary in person or by conference

call if they choose to do so. Mandy mentioned the executive director of Good Earth (4FRI) will be here for 60 days and it would be nice if he could come and talk to this group. He may be available for the December meeting or an alternate day in December. Mandy will work with him to see when he is available. A suggestion was also made to invite the Campbell Group.

8. Financial Report

Ron gave the financial report ending September 2013. The Board had asked for a P&L to be included and one is included for the time period of January 1, 2013 to September 30, 2013. The Board confirmed they wanted the P&L to cover the fiscal year. Greg Bryan made a motion to accept the financial report. The motion was seconded by Mark Woodson and carried.

9. Adjournment

The meeting adjourned at 10:08 A.M.