

**COCONINO PLATEAU WATER ADVISORY COUNCIL  
BOARD/EXECUTIVE COMMITTEE MEETING MINUTES**

**Friday, May 31, 2013**

**12:00 PM**

**LOCATION: USGS Building #3, 2255 N Gemini Drive, Flagstaff, Arizona 86001  
Flagstaff, Arizona**

**1. CALL TO ORDER**

Chair Mandy Metzger called the meeting to order at approximately 12:40 P.M.

**PRESENT**

Mandy Metzger, Coconino County  
Brad Hill, City of Flagstaff  
John Martinez, City of Sedona  
Karen Modesto, ADWR  
John Davison, Coconino NRCD  
Leslie Meyers, Bureau of Reclamation  
Brenda Smith, Fish and Wildlife Service  
Tom Whitmer, City of Cottonwood  
Ray Benally, Navajo Nation  
Leo Manheimer, Navajo Nation  
Amanda Acheson, Coconino County  
Ron Doba, CPWAC

**2. Approval of the Minutes from the 3/29/2013 Board/Executive Committee**

John Martinez made a motion to approve the minutes. John Davison seconded the motion and it carried.

**3. North Central Arizona Water Supply Feasibility Study Status**

The WAC had previously asked Tom to put together percentages for the \$30,000 that is needed and Ron is to set up a meeting. The plan is to have resolution or at least the final position on the \$30,000 by the June 28<sup>th</sup> meeting. John Davison indicated he was going to talk to the NRCS about funding. Ron was asked to contact the Arizona Commerce Authority as a possible source of funding as the project will support economic development. John Davison suggested Ron Lee be invited to the CPWAC meetings.

**4. Consideration of Resolution Required for WaterSMART Grant Application**

Ron reported the resolution was a requirement for the WaterSMART grant application from the CPWAC governing body. The application will include expanding the watershed group by:

- Expanding the coordinator position from ¼ time to ½ time
- Costs of forming the affiliate organization, the 501 (c) 3
- Development of watershed management project concepts (required by grant)

- Development of the watershed restoration plan (required by the grant)
- Development of a watershed model (display) by Willow Bend
- An adult education forum to be put on by Willow Bend

Ron did not have the final number for the amount the application would be made for. It would likely be a two year application. Amanda asked if there might be time to include the film project in the application. Ron asked that he receive a description of line items and amounts by Tuesday of next week and he would try to include it in the grant.

Much discussion took place regarding the name of the affiliate. No name was determined.

Ron indicated he needed the letters of support that he had asked for in a previous email. So far the only letter of support has come from U.S. Fish and Wildlife.

John Martinez made a motion to approve Resolution 0100. John Davison seconded the motion and the motion carried.

Mandy asked that this item be kept on a future agenda.

#### **5. Consideration of Articles of Incorporation and Bylaws for CPWAC Affiliate Organization**

This item is postponed due to the grant application.

#### **6. Strategic Planning Retreat/Debrief**

Mandy put together a task team to go over the results from the recent strategic planning retreat. The members include Mandy, Ron, Brenda, Brad, and Amanda. The group will meet (date not identified), review the results of the retreat and determine what actions are necessary. The meeting was tentatively planned for mid-July.

#### **7. Vacant Board Position**

The vacant board position was filled by the Town of Tusayan at the previous WAC meeting. Either the Mayor or his designee will fill the vacancy.

#### **8. Reports from Committee Chairs**

a. Technical Advisory Committee (TAC)

Nothing additional to report.

b. Government Affairs Committee (GAC)

Mandy indicated she will talk to Joanne about her continued participation.

c. Public Outreach Committee (POC)

Nothing additional to report.

#### **9. Next WAC Meeting Agenda (June 28th)**

The Board decided the next meeting should focus on the funding for the Feasibility Study and there would not be a need for a speaker.

**10. Financial Report**

Ron presented the financial report as of April 30, 2013. There were no comments. Invoices will be going out next month to our funding entities.

**11. Adjournment**

The meeting adjourned at approximately 1:30 P.M.