

**COCONINO PLATEAU WATER ADVISORY COUNCIL
BOARD/EXECUTIVE COMMITTEE MEETING MINUTES**

Friday, March 29, 2013

12:00 PM

**LOCATION: USGS Building #3, 2255 N Gemini Drive, Flagstaff, Arizona 86001
Flagstaff, Arizona**

1. CALL TO ORDER

Chair Mandy Metzger called the meeting to order at approximately 12:00 P.M.

PRESENT

Mandy Metzger, Coconino County
Brad Hill, City of Flagstaff
Holly Yeager, Strategic Planning Retreat Facilitator
Gerry Walker, ADWR
John Davison, Coconino NRCD
Deborah Tosline, Bureau of Reclamation
Brenda Smith, Fish and Wildlife Service
Ray Benally, Navajo Nation
Amanda Acheson, Coconino County
Ron Doba, CPWAC

2. Approval of the Minutes from the 2/22/2013 Board/Executive Committee

John Davison made a motion to approve the minutes. Mandy Metzger seconded the motion and it carried.

3. Consideration of Articles of Incorporation and Bylaws for CPWAC Affiliate Organization

Ron Doba reviewed the need to form an affiliate organization if the CPWAC wished to lobby on a federal level and apply for federal grant monies. Draft Articles of Incorporation (AOI) have been crafted for approval by the Board for incorporation. The name Coconino Plateau Water Action Association is a "placeholder" that needs to be approved by the Board. Ron reviewed the structure of the new affiliate and what the requirements would be. Once the articles of incorporation are approved by the Board they will be submitted to the Arizona Corporation Commission. Mandy indicated she wanted to run the AOI through the County Attorney's Office to make sure it is alright for her to be the incorporator.

Ron indicated the bylaws also need to be approved. Last time the bylaws were reviewed by the WAC and Ron was asking if the Board wanted to approve the bylaws or take them through the WAC as before. Brenda and John both indicated the bylaw discussion was very time consuming by the WAC and they suggested they be reviewed by the Board. Ron was asked to highlight the changes in the bylaws for the Board and present them at the next Board meeting.

4. City of Williams Withdrawal from NCAWSFS

Ron reported the City of Williams took action at their recent council meeting to not

participate in the NCAWSFS. Their participation in the WAC in the future is uncertain.

5. Town of Tusayan Request for Presentation on NCAWSFS

Ron wanted the Board to be aware that Deborah, Tom Whitmer and he had been asked to give a presentation on the NCAWSFS to the Tusayan Town Council on April 3rd. He indicated there will be some travel expenses involved. It was mentioned that Steve Rice will also be attending on behalf of the Grand Canyon and there may still be an opportunity for the Grand Canyon and Tusayan to work together on the segment from the main pipeline.

6. Designation of Lobbyists (update)

Ron indicated this was an update to show the Board they are now registered as lobbyists.

7. Vacant Board Position

Mandy indicated she is hoping by the time we complete the retreat we will have someone show interest in the vacant Board seat.

8. Strategic Planning Retreat Update

Holly reviewed the proposed agenda for the retreat. Holly needs the reports from the TAC chairs in two weeks that have not been submitted yet. Ron reviewed the panel speakers and the intent to indicate the need for urgency in water planning. Ron will ask the panel speakers if they can arrive by 9:30 and for brief bios. Tom Whitmer will be doing the "Water Jeopardy" game. Ron will provide three funding models for watershed groups that are currently being used. Holly will be providing a template that includes the goals identified in the retreat for the committees. A packet will be provided for the attendees at the retreat.

9. Reports from Committee Chairs

a. Technical Advisory Committee (TAC)

Deborah did not have additional information from what was presented at the WAC meeting. John indicated he wanted to be sure the highway 89 repair project was not a conflict with the NCAWSFS or an opportunity that should be explored.

b. Government Affairs Committee (GAC)

Ron asked if the WAC wanted to send out a letter to our federal elected officials that addresses our concerns about the concluding report for the NCAWSFS and the lack of funding. Deborah will find out more information about the request to conclude the project and get back to Ron for inclusion in the letter (more information is needed). Mandy will also talk with Joanne to see if she can continue as chair of the GAC. John suggested Ron Lee from Ann Kirkpatrick's office be invited to a future meeting. Ray reported on an upcoming meeting that will be taking place on the Hwy 89 project and if Deborah could get with him on it, he can forward it at the meeting.

c. Public Outreach Committee (POC)

Amanda requested authorization to fund the youth council coordinator (John Taylor) with \$800 to get the youth council started. The POC is also requesting

\$1500 to fund the film project that would come from the event sponsorship line item in the POC budget. Ron put the budget up on the screen and it was apparent the funds are available and have not been spent in FY 2013. Additional monies are budgeted for FY 2014. Brad made a motion to approve the request. The motion was seconded by John and carried.

10. Member Corner Discussion Addition to Meeting

Brenda volunteered to be the speaker for the Member Corner Discussion at the May 31st meeting. The Board decided to determine the member at each previous meeting by asking for a volunteer.

11. Next WAC Meeting Agenda

The next meeting will be the Strategic Planning Retreat on April 26th.

12. Financial Report

Ron Doba reviewed the financial report for the period ending February 28, 2013. He indicated he has a meeting scheduled with Mike Townsend next Friday to discuss the CPWAC budget request. The suggestion was also made that a one page summary be done as an annual report for our financial supporters.

13. Adjournment

The meeting adjourned at 1:10 P.M.