

**COCONINO PLATEAU WATER ADVISORY COUNCIL  
BOARD/EXECUTIVE COMMITTEE MEETING MINUTES**

**Friday, February 22, 2013**

**12:00 PM**

**LOCATION: USGS Building #3, 2255 N Gemini Drive, Flagstaff, Arizona 86001  
Flagstaff, Arizona**

**1. CALL TO ORDER**

Vice Chair Mark Woodson called the meeting to order at approximately 11:38 A.M.

**PRESENT**

Mark Woodson, City of Flagstaff  
Art Babbott (for Mandy Metzger), Coconino County  
John Davison, Coconino NRCD  
Leslie Meyers, Bureau of Reclamation  
Deborah Tosline, Bureau of Reclamation  
Brenda Smith, Fish and Wildlife Service  
Leo Manheimer, Navajo Nation  
Ray Benally, Navajo Nation  
Joanne Keene, Coconino County  
Amanda Acheson, Coconino County  
Ron Doba, CPWAC

**2. Approval of the Minutes from the 1/25/2013 Board/Executive Committee**

Mark Woodson asked if there were any changes to the minutes. No changes were noted. John Davison made a motion to approve the minutes. Art Babbott seconded the motion and it carried.

**3. Designation of Authorized Lobbyists**

Ron Doba reported the Board designated the coordinator as the *Designated Lobbyist* at the last meeting but the *Authorized Lobbyists* have not been identified. Ron has started the paperwork to register himself as *Designated Lobbyist*. The registration also asks for the *Authorized Lobbyist(s)* to be included in the paperwork so he has held up, pending a Board decision on the *Authorized Lobbyists*. Mark Woodson made a motion to register the Board of Directors as *Authorized Lobbyists* unless they choose to opt out due to requirements or positions of their agency regarding the CPWAC position(s). John Davison seconded the motion and it carried.

**4. Vacant Board Position (taken out of order)**

Mark indicated Art Babbott has agreed to step into the vacant board position and suggested if there was no other interest in the position that Art be nominated to fill the vacant Board position in an interim role until the next election. Ron indicated the WAC will need to have the election and can place this item on next month's WAC agenda.

**5. 3-5 Year Plan and FY 14 Annual Work Plan for Coconino County**

Ron reported he was in the process of applying for Coconino County funding and one of

the requirements of the budget process is to submit a 3-5 Year Plan and FY 14 Annual Work Plan. Draft plans have been included in the agendas for Board approval. Ron gave a brief overview of the plans. Joanne suggested the terms "lobbying" be changed to "advocacy." Ray Benally asked for a presentation on the Federal Budget Process. Leslie responded that the presentation could be made at the next WAC meeting. Mark Woodson made a motion to accept the work plan with Joanne's suggested modifications. John Davison seconded the motion and it carried.

#### **6. Reports from Committee Chairs (taken out of order)**

TAC: Leslie reported Rural Water funding for 2014 is not good news for rural water. There is no funding identified to continue the work on the Feasibility Study. Mark asked Ron to generate a talking point sheet for the Board to use if they choose to contact their representatives on the issue. Joanne suggested Kris Kiefer be contacted (Senator Flake's office). Ron reported Tusayan has now requested a presentation on the study and would try to get it scheduled. Art Babbott asked to be included in the information process on the Tusayan presentation.

Public Outreach: Amanda reported the Public Outreach Committee is trying to find a grant opportunity for the water ethic film they are trying to make. It is expected the film will cost \$18 - \$20 thousand dollars.

#### **7. Strategic Planning Retreat: Survey Questions, Procedure and Schedule**

Ron reported Holly is in the process of leaving Coconino County but will still be able to facilitate the retreat. There will be a \$500 fee. Ron indicated the fee is reasonable and recommended approval. John moved to accept Holly's proposal to facilitate the Strategic Planning Retreat. The motion was seconded by Art Babbott and carried. Ron reviewed the pre-retreat survey that would be sent out using SurveyMonkey. Brenda suggested an open ended question be added at the end for recommendations or comments. All agreed and Ron was directed to proceed with the survey. Holly provided a draft agenda and reviewed it with the group. The Sustainable Water Budget Subcommittee will be presenting the direction they are focusing and share it with the WAC for concurrence. The Water Jeopardy game will be done during lunch. Committee updates will be included in the agenda and should be provided to Ron by mid-April. John indicated Ron should also be authorized to arrange for catering and provided some information from Jitters. Liz has also catered in the past and the experience was excellent.

#### **8. Member Corner Discussion Addition to Meeting**

Ron suggested this item be tabled till the next meeting when Mandy is present.

#### **8. Next WAC Meeting Agenda**

Leslie will provide information on the Federal Budget process and Pete Shearer has agreed to present on the South Grand Canyon Sanitary District at the March meeting. The month of April will be the retreat. Mark indicated the next meeting date on the agenda was incorrect for the March meeting. Deborah suggested a Sustainable Water Budget Subcommittee give their presentation at the next WAC meeting due to the time constraints that will be at the retreat.

**9. Financial Report**

Ron Doba presented the financial report for the month of January 2013. Mark suggested some of the monies in savings be invested in something that may offer a higher rate of return.

**10. Adjournment**

The meeting adjourned at 1:00 P.M.