

**COCONINO PLATEAU WATER ADVISORY COUNCIL
BOARD/EXECUTIVE COMMITTEE MEETING MINUTES**

Friday, January 25, 2013

9:00 AM

**LOCATION: USGS Building #3, 2255 N Gemini Drive, Flagstaff, Arizona 86001
Flagstaff, Arizona**

1. CALL TO ORDER

Chair Mandy Metzger called the meeting to order at approximately 9:00 A.M.

PRESENT

Mandy Metzger, Coconino County
John Martinez, City of Sedona
John Davison, Coconino NRCD
Leslie Meyers, Bureau of Reclamation
Deborah Tosline, Bureau of Reclamation
Brenda Smith, Fish and Wildlife Service
Jim Duffield, Hopi Tribe
Brent Bitts, City of Sedona
Amanda Acheson, Coconino County
Ron Doba, CPWAC

2. Approval of the Minutes from the 12/14/2012 Board/Executive Committee

Mandy Metzger asked if there were any changes to the minutes. No changes were noted. John Martinez made a motion to approve the minutes. John Davison seconded the motion and it carried.

3. CPWAC FY 2014 Budget Approval

Ron Doba reviewed the budget changes that were requested by the Board last month. The Board wants to have the strategic planning retreat before invoices are sent out in June. Ron was asked to send a letter to the San Juan Southern Piute and Hualapai Tribes inviting them to attend the WAC meetings. John Martinez made a motion to adopt the proposed budget for FY 2014. The motion was seconded by Davison seconded the motion and it carried.

4. Designation of Registered Lobbyists

Ron indicated if the CPWAC wished to lobby at the State level it needs to have a "designated" lobbyist registered with the Secretary of State. The Board could also appoint "authorized" lobbyists. The reporting requirements would be the responsibility of the "designated" lobbyist for quarterly and annual reports. John Davison made a motion that Ron Doba be "designated" lobbyist for the CPWAC. The motion was seconded by John Martinez and carried. The discussion of the "authorized" lobbyist will be resumed at the next meeting.

5. Vacant Board Position

Ron reviewed the fact the there are five board member positions and one is vacant. It

will be mentioned during the WAC meeting that we are in need of another Board member.

6. Strategic Planning Retreat: Survey Questions, Procedure and Schedule

Ron presented some draft questions for the retreat survey. Mandy suggested an introduction be included that describes who we are and what we are doing, based on the changes that have been made in the organization. Concern was expressed regarding negative comments such as the last one in the first question (“We do not consider our organization to be a member”). Dates and locations were discussed. The date for the retreat was selected to be April 26th and the location the Highlands Fire Station. Amanda will check on the use of the Highlands Fire Station. Ron will modify the survey questions and get with Mandy before they go out. Holly Yeager will also be asked to review them.

7. Reports from Committee Chairs

TAC: Leslie reported the federal funding for the rural water projects has not been authorized for the upcoming year and the item should be on the agenda for the next WAC meeting.

Public Outreach: Amanda reported the Public Outreach Committee is moving forward with the youth video project (note, tape had poor pickup here).

Government Affairs: Ron will report on HB 2338 at the WAC meeting.

8. Next WAC Meeting Agenda

Paul Whitefield has agreed to present on the Lake Mary/Walnut Creek Advisory Committee next month. Bill Cordasco will not be available for a while. We will go with Paul’s presentation for next month.

9. Financial Report

Ron Doba presented the financial report for the month of December 2012. There were no questions or comments.

10. Adjournment

The meeting adjourned at 10:00 A.M.