

## Agenda

Board of Directors/Executive Committee  
Joint Meeting  
Coconino Plateau Watershed Partnership  
501 (c) (3)  
Coconino Plateau Water Advisory Council  
501 (c) (4)  
9:30 A.M.  
Friday, March 31, 2017  
USGS Building #3  
2255 N. Gemini Dr., Flagstaff, Arizona 86001

1. Call to Order
2. Approval of the Minutes from the 2/24/2017 CPWP/CPWAC Board/Executive Committee Meeting (2 min.)
3. Discussion - Secretary/Treasurer Vacancy (10 min.)
4. Discussion – Consideration of WaterSMART grant application for ESA funding assistance (5 min.)
5. Financial Report - Ron Doba (3 min.)
6. April CPWP Meeting Agenda (10 min.)
7. CPWP/CPWAC Board/Executive Committee Adjournment

Next Board/Executive meeting to be April 28, 2017

Potential future Partnership agenda topics:

- NAU Environmental Caucus
- Update on Southern Utah Pipeline
- Presentation on water use requirements for various types of renewable energy (Bill Auberle or Glen Manygoats, Black Mesa Trust)
- Russian Olive and Tamarisk eradication (Tamarisk Coalition; Larry Stevens)
- Stream Flow Depletion by Wells – Understanding and Managing the Effects of Groundwater Pumping on Stream Flow (USGS, Paul Barlow, Stanley Leake)
- Game and Fish (Landscape Map)
- Rangeland conservation (Bill Cordasco)

- Interagency water initiatives and watershed management directives (BLM, USFS)
- Grand Canyon Trust
- Diablo Trust
- Greater Grand Canyon Landscape Assessment
- Update and status of weather mod and snowpack augmentation including SRP and CAP efforts
- Update and status of San Juan/Gallup/Eastern Navajo Pipeline
- USGS Stream Flow Depletion
- Grand Canyon Watershed National Monument – Kevin Dahl, National Parks Conservation Association
- DLCC Database – Genevieve Johnson
- City of Page
- City of Williams
- Navajo – Gallup Waterline Presentation
- Havasupai presentation on water claim

## OUR MISSION

THE COCONINO PLATEAU WATER ADVISORY COUNCIL AND COCONINO PLATEAU WATERSHED PARTNERSHIP WERE FORMED TO FACILITATE AND IMPLEMENT SOUND WATER RESOURCE MANAGEMENT AND CONSERVATION STRATEGIES ON THE COCONINO PLATEAU. THE COUNCIL COORDINATES AND COOPERATES IN THE IDENTIFICATION, PRIORITIZATION AND IMPLEMENTATION OF COMPREHENSIVE POLICIES, PROJECTS AND PROGRAMS TO ASSIST IN MEETING THE WATER NEEDS OF THE COCONINO PLATEAU.

**COCONINO PLATEAU WATERSHED PARTNERSHIP  
COCONINO PLATEAU WATER ADVISORY COUNCIL  
JOINT  
BOARD/EXECUTIVE COMMITTEE MEETING MINUTES  
Friday, February 24, 2017**

**LOCATION: USGS Building #3  
2255 N. Gemini Dr., Flagstaff, Arizona 86001**

**1. Call to Order**

Vice Chair Coral Evans called the meeting to order at approximately 9:30 A.M.

**PRESENT**

Kit MacDonald, USFS  
Coral Evans, City of Flagstaff  
John Martinez, City of Sedona  
Frank McNelly, City of Williams  
Don Bills, USGS

**OTHERS PRESENT**

Brad Hill, City of Flagstaff  
Amanda Acheson, Coconino County  
Ron Doba, CPWAC/CPWP  
Shelton Manakaja, Havasupai Tribe  
Thomas Siyuja, Sr., Havasupai Tribe

**2. Approval of the Minutes from the 12/16/2016 CPWP Board/Executive Committee Meeting**

John Martinez made a motion to approve the minutes from 2/16/2016. The motion was seconded by Don Bills and carried.

**3. Approval of the Minutes from the 12/16/2016 CPWAC Board/Executive Committee Meeting**

John Martinez made a motion to approve the minutes from 2/16/2016. The motion was seconded by Frank McNelly and carried.

**4. TAC Chair Vacancy Discussion and Possible Appointment**

This item was discussed after item 5. Ron Doba reported that Deborah Tosline no longer has support to attend CPWP meetings on a regular basis and chair the TAC meeting due to the feasibility study effort ending. According to the bylaws, the board may appoint a replacement chair. The TAC has discussed making a recommendation for her replacement to the board and is recommending that Ron act as interim chair until the TAC's work efforts are better identified. Karen Modesto has offered to assist Ron for the time being until an appointment is made. The board did not take formal action and had no objections to accepting the recommendation from the TAC.

## **5. Board Vacancies Discussion**

Ron reviewed the board and officer election from the previous month. He had spoken with Jim Parks and Frank McNelly. Jim Parks was alright with being elected on the board(s) but did not wish to be chair. Frank also did not wish to be chair and was ok with stepping down from the CPWP board seat if Jim was interested. The CPWAC or CPWP still did not have a chair. Coral Evans indicated she was willing to accept the chair position and John Martinez indicated he was willing to accept the vice chair position. The position of secretary treasurer would remain open and can be discussed further at next month's meeting if Jim Parks is able to attend.

## **6. Financial Report**

Ron gave the financial report for the period ending January 31, 2017. There were no questions.

## **7. March CPWP Meeting Agenda**

Ron indicated Stefanie Smallhouse will be presenting at the March meeting on the Water Protection Fund.

## **8. CPWP Board/Executive Committee Adjournment**

Frank McNelly made a motion to adjourn at approximately 10:00 AM. The motion was seconded by John Martinez and carried.

8:44 AM  
03/18/17  
Cash Basis

Coconino Plateau Water Advisory Council  
**Summary Balance Sheet**  
As of February 28, 2017

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	Feb 28, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	21,589.39
Total Current Assets	21,589.39
<b>TOTAL ASSETS</b>	<b>21,589.39</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	21,589.39
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>21,589.39</b>

**Coconino Plateau Water Advisory Council**  
**Profit & Loss Detail**  
 January through February 2017

8:45 AM  
 03/18/17  
 Cash Basis

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
Ordinary Income/Expense									
Income									
Annual membership fees									
Invoice	01/05/2017	41	Coconino County	Annual memb...		Accounts Rece...	1,250.00	1,250.00	1,250.00
Total Annual membership fees								1,250.00	1,250.00
Investments									
Interest-Savings, Short-term CD									
Deposit	01/31/2017	dep	Wells Fargo Bank	interest		Wells Fargo S...	0.55	0.55	0.55
Deposit	02/28/2017	dep	Wells Fargo Bank	interest		Wells Fargo S...	0.49	0.49	1.04
Total Interest-Savings, Short-term CD								1.04	1.04
Total Investments								1.04	1.04
Total Income								1,251.04	1,251.04
Expense									
Contract Services									
Bill	01/01/2017		Ron Doba Managem...	December		Accounts Paya...	24.00	24.00	24.00
Total Contract Services								24.00	24.00
Other Types of Expenses									
Insurance - Liability, D and O									
Bill	02/18/2017		CNA	liability insura...		Accounts Paya...	500.00	500.00	500.00
Total Insurance - Liability, D and O								500.00	500.00
Total Other Types of Expenses								500.00	500.00
Total Expense								524.00	524.00
Net Ordinary Income								727.04	727.04
Net Income								<b>727.04</b>	<b>727.04</b>

**Coconino Plateau Watershed Partnership**  
**Summary Balance Sheet**  
As of February 28, 2017

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	Feb 28, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	155,899.51
Total Current Assets	155,899.51
<b>TOTAL ASSETS</b>	<b>155,899.51</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	155,899.51
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>155,899.51</b>

8:47 AM  
03/18/17  
Cash Basis

**Coconino Plateau Watershed Partnership**  
**Profit & Loss Detail**  
January through February 2017

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
<b>Ordinary Income/Expense</b>									
<b>Income</b>									
<b>Investments</b>									
<b>Interest-Savings, Short-term CD</b>									
Deposit	01/31/2017	dep	Wells Fargo	interest		Wells Fargo S...	3.98	3.98	3.98
Deposit	02/28/2017	dep	Wells Fargo	interest		Wells Fargo S...	3.47	3.47	7.45
Total Interest-Savings, Short-term CD									
Total Investments									
Total Income									
Gross Profit									
<b>Expense</b>									
<b>Contract Services</b>									
Bill	01/01/2017		Ron Doba Mgmt Ser...	Dec		Accounts Paya...	1,499.70	1,499.70	1,499.70
Total Contract Services									
<b>Facilities and Equipment</b>									
<b>POC Supplies</b>									
Check	01/15/2017	debit	Staples	copies, Tusay...		Wells Fargo C...	42.69	42.69	42.69
Check	01/30/2017	1073	Coconino County Co...	poster printing...		Wells Fargo C...	395.38	395.38	438.07
Check	01/30/2017	1074	Coconino County Co...	Contest party ...		Wells Fargo C...	224.15	224.15	662.22
Check	01/30/2017	debit	Amazon	easels for con...		Wells Fargo C...	199.95	199.95	862.17
Check	02/10/2017	1076	Coconino County Co...	contest party ...		Wells Fargo C...	32.01	32.01	894.18
Total POC Supplies									
Total Facilities and Equipment									
<b>Food for mtgs</b>									
Check	01/24/2017	debit	Staples	tea supplies		Wells Fargo C...	2.16	2.16	2.16
Check	01/27/2017	debit	Bashas	food for mtgs		Wells Fargo C...	12.97	12.97	15.13
Check	02/23/2017	debit	Milton 76	ice		Wells Fargo C...	1.95	1.95	17.08
Check	02/24/2017	debit	Bashas	donuts		Wells Fargo C...	10.98	10.98	28.06
Total Food for mtgs									
<b>Operations</b>									
<b>Postage, Mailing Service</b>									
Check	01/18/2017	debit	US Post Office	postage 1099		Wells Fargo C...	1.15	1.15	1.15
Check	02/27/2017	debit	US Post Office	postage		Wells Fargo C...	1.40	1.40	2.55
Total Postage, Mailing Service									



8:47 AM

03/18/17

Cash Basis

**Coconino Plateau Watershed Partnership**  
**Profit & Loss Detail**  
 January through February 2017

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
<b>Printing and Copying</b>									
Check	01/04/2017	debit	Staples	MNA copies		Wells Fargo C...	67.11	67.11	67.11
Check	01/24/2017	debit	Staples	copies		Wells Fargo C...	14.34	14.34	81.45
Check	02/19/2017	debit	Staples	copies		Wells Fargo C...	20.21	20.21	101.66
	Total Printing and Copying								
							101.66	101.66	101.66
<b>Telephone, Telecommunications</b>									
Check	02/01/2017	auto	Arkadin	conf calling		Wells Fargo C...	96.79	96.79	96.79
	Total Telephone, Telecommunications								
							96.79	96.79	96.79
	Total Operations								
							201.00	201.00	201.00
<b>Other Types of Expenses</b>									
Bill	02/18/2017		CNA	liability ins		Accounts Paya...	500.00	500.00	500.00
	Total Insurance - Liability, D and O								
							500.00	500.00	500.00
	Total Other Types of Expenses								
							500.00	500.00	500.00
<b>Travel and Meetings</b>									
Bill	01/30/2017		Amanda Acheson	Mileage perso...		Accounts Paya...	83.16	83.16	83.16
	Total Travel								
							83.16	83.16	83.16
	Total Travel and Meetings								
							83.16	83.16	83.16
	Total Expense								
							3,206.10	3,206.10	3,206.10
	Net Ordinary Income								
							-3,198.65	-3,198.65	-3,198.65
	<b>Net Income</b>								
							<b>-3,198.65</b>	<b>-3,198.65</b>	<b>-3,198.65</b>